

**RALEIGH OAK CHARTER SCHOOL BOARD OF DIRECTORS**  
**Agenda/Meeting Minutes for Wednesday, October 16, 6-7:30 pm**

**MEMBERS PRESENT** (**bold** = in attendance): Alicia Whitney, Lauren Scott, Jeremy Altfeder, Roxanne Bellamy, Nerre Shuriah, Chris Carver, Lydia Johnson, Angela Dawson (NV Principal), Alicia Mauldin (NV Ed Dir), Didi Andrews (NV PC Rep), **VACANT (NV, Faculty Rep)**, Kari McGirt (NV, Preschool Director).

QUORUM: Yes / No

**OTHERS IN ATTENDANCE:** See signup sheet

<p><b>Welcome, call to order and review of purpose:</b></p> <ul style="list-style-type: none"> <li>• Meeting called to order at X:XXpm</li> <li>• Each meeting, the board will introduce and discuss some of the important aspects of the charter, etc. This month we will read the <a href="#">SMART Goals</a>.</li> </ul>		
<p><b>Tonight's agenda can be found at:</b> <a href="https://www.raleighoakcharter.org/governance">https://www.raleighoakcharter.org/governance</a></p> <p><b>Review and approval of consent agenda:</b>          Motion to approve consent agenda and previous meeting's minutes made by , seconded by and passed; all in favor.</p> <p><b>Public comment:</b>  <i>[Items may be brought to the ROCS Board's attention under this section of the agenda. The Board will not discuss or take any action on items not listed on the agenda. Comments are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.]</i></p> <ul style="list-style-type: none"> <li>• Sign-ups via <a href="#">web form</a>:             <ul style="list-style-type: none"> <li>○ No signups as of 10/15/19</li> <li>○ Comments from the audience</li> </ul> </li> </ul>		
Topic(s) for Discussion	Description of topic	Decisions/Action/Discussion
<b>Old Business</b>	<ul style="list-style-type: none"> <li>• Signed Board Agreements             <ul style="list-style-type: none"> <li>○ To include signing of Board Agreement and COI by non-voting board members</li> </ul> </li> <li>• <a href="#">Board Evaluation tool</a> (To be reviewed and completed by each board member prior to the October meeting)</li> </ul>	Discussion: <ul style="list-style-type: none"> <li>•</li> </ul> Further Action: <ul style="list-style-type: none"> <li>•</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Review open meeting law compliance</li> <li>• Discuss current Inclement Weather Policy</li> </ul>	Discussion: <p><b>Open Meetings Law compliance:</b></p> <ul style="list-style-type: none"> <li>• The charter school and board of directors of the private nonprofit corporation that operates the charter school are subject to the <a href="#">Public Records Act, Chapter 132</a> of the General Statutes, and the Open</li> </ul>

		<p>Meetings Law, <a href="#">Article 33C of Chapter 143</a> of the General Statutes.</p> <ul style="list-style-type: none"> <li>● Review current practices, discuss ways to improve compliance <ul style="list-style-type: none"> <li>○ Is every committee keeping appropriate minutes and following the required notification policies?</li> <li>○ <a href="#">Good resource</a> to help define the intricacies of NC Open Meeting Law and what it means to us.</li> <li>○ <a href="#">Guide to Open Government and Public Records</a></li> </ul> </li> </ul> <p>Decision:</p> <ul style="list-style-type: none"> <li>●</li> </ul> <p>Further Action:</p> <ul style="list-style-type: none"> <li>●</li> </ul>
<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>● Administrative and Education</li> <li>● <a href="#">Treasurer</a></li> </ul>	<ul style="list-style-type: none"> <li>●</li> <li>●</li> <li>●</li> </ul>
<b>Consent Agenda</b>	<p><b>Items requiring a vote</b></p> <ul style="list-style-type: none"> <li>● List of minutes for approval since last full Board Meeting on 09/18/19 <ul style="list-style-type: none"> <li>○ <a href="#">Emergency Meeting 10/1/2019</a> <ul style="list-style-type: none"> <li>■ <a href="#">Closed Session</a></li> </ul> </li> <li>○ <a href="#">Finance Committee</a> (from 09.18.19 onward)</li> <li>○ <a href="#">Approval of Principal/AP/Ed Director roles</a></li> </ul> </li> <li>● Approval of committee role clarity templates outlining full board vs. committee vs. Director roles. <ul style="list-style-type: none"> <li>○ <a href="#">Facility</a></li> <li>○ <a href="#">Executive</a></li> <li>○ <a href="#">Governance</a></li> <li>○ <a href="#">Finance</a></li> </ul> </li> <li>● <a href="#">Approval of Preschool Grievance Policy</a></li> </ul> <p><b>Informational items</b></p> <ul style="list-style-type: none"> <li>● Review <a href="#">Board Calendar</a> for November/December action items</li> </ul>	<ul style="list-style-type: none"> <li>● Consent agenda approved previously.</li> </ul>

<b>Additional Board Comments, Announcements or Other Business</b>	<ul style="list-style-type: none"> <li>• First Barefoot with the Board Members took place on Wednesday, October 9th from 3:45-5 pm in the Movement Room.</li> </ul>	Discussion: <ul style="list-style-type: none"> <li>• Next date?</li> </ul>
<b>Closed Session</b>	See <a href="#">closed session folder</a> for <a href="#">template</a> and all closed session meeting notes	
	<ul style="list-style-type: none"> <li>• Move into closed session to discuss a potential new hire and compensation..</li> <li>• <a href="#">Closed session notes here</a></li> <li>• Moved back into open session at X:XXpm</li> <li>• Vote on 1:1 candidate recommendation</li> <li>• <b>Motions</b> <ul style="list-style-type: none"> <li>○ Motion ...</li> </ul> </li> </ul>	
<p><i>[Move into closed session pursuant to NC state law ...G.S. 1543-318.11 only allows a board to go into closed session regarding a contract in these circumstances: "To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.]</i></p>		
<b>Final actions and adjournment</b>	<ul style="list-style-type: none"> <li>• Motion to adjourn made and passed at X:XXpm.</li> </ul>	
<b>Appendix</b>		
Full Committee list and reports (linked when provided): <ul style="list-style-type: none"> <li>• <a href="#">Administrative and Education</a> (Angela Dawson, Lead Administrator/Principal &amp; Alicia Mauldin, Education Director)</li> <li>• <a href="#">Executive Committee</a> (Lauren Scott and Alicia Whitney, co-chairs)</li> <li>• <a href="#">Treasurer</a> (Jeremy Altfeder, Treasurer)</li> <li>• <a href="#">Development: Fundraising &amp; Outreach</a> (Roxanne Bellamy)</li> <li>• Grievance (Lydia Johnson)</li> <li>• <a href="#">Governance</a> (Alicia Whitney, interim)</li> <li>• Curriculum Committee (Lydia Johnson)</li> <li>• Ad-hoc: <ul style="list-style-type: none"> <li>○ <a href="#">Facilities Search</a> (Lauren Scott)</li> <li>○ Bylaws (Lauren Scott, interim)</li> <li>○ Employment (TBD; these updates will be a part of the <a href="#">Admin update</a> for now)</li> </ul> </li> <li>• Other: <ul style="list-style-type: none"> <li>○ Before &amp; After Care (Teri Gentry, Director) - NO REPORT</li> <li>○ Preschool (Kari McGirt, Director)</li> <li>○ Parent Circle (Didi Andrews / Jewell Greene, co-chairs) <a href="#">October Meeting Minutes</a>   <a href="#">October Committee Reports</a></li> </ul> </li> </ul>		